New Hope Foundation

Adoption Manager



User Manual

Getting Started

Installation

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| 1. | Run the Setup.exe file. |
| 2. | Click the Install button. |
| 3. | The NHFAM application installation window will open. |
| 4. | Click the Next button. |
| 5. | Select the installation location and whether the application will be installed for all users. By default, the application installs into the current user’s local app data folder. Please note that if this location is changed, the user will need administrative rights to run the application, or an administrator needs to give all required users full permissions on the installation folder. |
| 6. | Click Next to begin the installation. |
| 7. | Click the Close button. |
| 8. | The SQL Server Express 2019 LocalDB installation window will open. |
| 9. | Click Next. |
| 10. | Accept the license agreement and click Next. |
| 11. | Click Install. |
| 12. | Click Finish. |

The default credentials are:

Username: admin

Password: admin

Please change these default credentials as soon as possible to secure the system.

Uninstall

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| 1. | Close the application. |
| 2. | Open the control panel. |
| 3. | Select the New Hope Foundation Adoption Manager application from the list. |
| 4. | Click the uninstall button to remove the application. |

System Requirements

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| Operating System | Microsoft Windows 7/8/8.1/10 |
| Dependencies | Microsoft .NET Framework 4.7.2 |
| Processor | Intel Celeron 2.8GHz or greater |
| RAM | 2GB RAM |
| HDD | Install size: 100MB  Database: 1GB minimum recommended |
| Network | N/A |